

BRIDE AND GROOM CHECK LIST

THE MEETING APPROX 4 WEEKS BEFORE THE WEDDING

MUSIC FOR CEREMONY & RECEPTION

MUSIC FOR ENTRANCE		<input type="checkbox"/>	ORIGINAL RECORDING'S OR YOU CAN
MUSIC FOR SIGNING REGISTER X 2	8 MINS	<input type="checkbox"/>	BURN ON A CD/R PUTTING THEM IN
MUSIC FOR EXIT		<input type="checkbox"/>	THE ORDER OF PLAY
MUSIC FOR 1ST/2ND DANCE		<input type="checkbox"/>	
MUSIC FOR LAST DANCE		<input type="checkbox"/>	
BACKGROUND MUSIC FOR MEAL		<input type="checkbox"/>	WE CAN SUPPLY THIS
ORDER TAXI'S 11.45/1200	12.00PM	<input type="checkbox"/>	
PUBLIC LIABILITY INSURANCE FORM		<input type="checkbox"/>	OUTSIDE IENTERTAINER'S ETC
CHEQUE FOR FINAL BALANCE		<input type="checkbox"/>	

DRINKS PACKAGE

CHOICE OF RECEPTION DRINKS	<input type="checkbox"/>
CHOICE OF WINE WITH DINNER	<input type="checkbox"/>
CHOICE OF SPARKLING FOR TOAST	<input type="checkbox"/>
PAYMENT FOR DRINKS PACKAGE	<input type="checkbox"/>

TIMINGS

DAY OF WEDDING

TIME FOR CAKE ARRIVING	After 10 AM	<input type="checkbox"/>	ON THE DAY OF WEDDING
TIME FOR FLOWERS ARRIVING	After 10 AM	<input type="checkbox"/>	ON THE DAY OF WEDDING

ON DAY OF MEETING THE MANAGER

1 OR 2 DAYS BEFORE THE WEDDING

TABLE PLAN FOR EASEL	<input type="checkbox"/>	
TABLE PLAN FOR MANAGER	<input type="checkbox"/>	SHOW UNDER 18'S AND HIGH CHAIRS
TABLE NUMBERS/NAMES	<input type="checkbox"/>	
PLACE NAMES	<input type="checkbox"/>	
TABLE CONFETTI	<input type="checkbox"/>	NO HELIUM BALLOONS
MIRRORS	<input type="checkbox"/>	
TEE LIGHTS	<input type="checkbox"/>	
FAVOURS	<input type="checkbox"/>	NO FELT TIP PENS/CRAYONS ETC
GIFTS	<input type="checkbox"/>	TO BE BROUGHT IN FOR CHILDREN
DEBIT CARD/CHEQUE/CASH FOR BAR TAB	<input type="checkbox"/>	
CAMERA'S	<input type="checkbox"/>	
GUEST BOOK	<input type="checkbox"/>	

PLEASE DO NOT PUT ANY CHILDREN OR OAP'S ON THE STAGE AREA FOR THE MEAL